

### Ethical Property Email services

The Ethical Property Company has expanded the communal IT services it can offer through the introduction of central servers for use by tenants. Via these central servers, we can offer you advanced Email Services to assist you with your communication needs. Our experience having spent time assisting our tenants with their IT needs revealed that many did not feel they could either afford the capital investment required to purchase an email server, nor did they have the necessary IT support or expertise to set up, maintain and develop such a system. This prompted us to set up a centralized server for our tenants, which would allow them to benefit from

- High quality equipment at lower purchase and maintenance costs.
- The advantages of an advanced email handling and delivery service
- Reliable and affordable IT support

#### The service includes:

- A standard mailbox per user (e.g [janine@ethicalict.co.uk](mailto:janine@ethicalict.co.uk)).  
*(If you already have email accounts set up, we can transfer these to the server).*
- *Mailing Groups* allowing emails to be delivered to 1 or more users (i.e. [support@ethicalict.co.uk](mailto:support@ethicalict.co.uk)).
- Web email access, enabling you to access you email from any location with an internet connection (either your home pc or an internet café!)
- Anti-virus and anti-spam protection.
- Full back-ups of mailboxes.
- Shared resources such as Calendars & Contact Lists, to ease communication within your organization. *These are also remotely accessible.*
- The ability to integrate with Microsoft; Mac or Open Source PC software
- Access to the Ethical IT helpdesk (via phone or email) for any support you need with your email accounts or shared resources
- For a small fee we can also include Online archiving, allowing you to keep your mailbox small, yet still access your full email archive – no matter how large! (Further information on this service, and the importance of managing mailbox sizes, can be given on request)

**Per user**, the cost for this service is:

Set Up £50 + VAT

Ongoing £75 + VAT per year

We can add these costs to your monthly rental charges:

<b>Year 1 (inc set up)</b>	£10.42 + VAT per user
<b>Year 2</b>	£6.25 + VAT per user

*If you have more than 5 users, there may be discounts available – please speak to the Sales team.*

*If you would like further information, please contact [sales@ethicalict.co.uk](mailto:sales@ethicalict.co.uk)*